

KC NA Shared Services

Meeting Minutes

Date: May 3, 2026

Location: Zoom Online

Time: 2:00 PM – 4:00 PM

Opened: NA Prayer

Attendance

Present: Sandra, Amber, Madi, Brandon, Clayton, Lisa N.

Readings

12 Traditions of NA

12 Concepts of NA Service

Approval of Previous Minutes

The February 8, 2026 meeting minutes were reviewed and approved.

Reports

Chair Report

Sandra provided the quarterly Chair report covering February through April.

Highlights included:

- Collection of meeting schedule counts from all areas
- Meeting schedules were ordered and picked up
- Distribution to ASC representatives is scheduled for the following week
- Support and onboarding assistance was provided to the new Phone Lines Chair
- Alt-Chair was included in communications and added to the shared email account to assist with transition planning
- Web servants were recognized for their continued support and reliability
- The Guidelines Ad Hoc Committee officially began and held its first meeting with three participants
- The KCSSNA survey was reopened due to low participation and will close May 16th
- The next Ad Hoc meeting is scheduled for May 19th at 6:30 PM
- If participation remains low, only minor guideline updates such as formatting and typo corrections will move forward

- The June Unity Event will be held at One Step Closer from 2:00 PM – 4:00 PM
- It was noted that UKANA scheduled their H&I Fellowship Day during the same timeframe, which may affect attendance

Alt-Chair Report

No report.

Treasurer Report

First Quarter Report (January–March 2026)

- Beginning Balance: \$2,826.63
- Total Deposits: \$429.31
- Total Withdrawals: \$108.00
- Ending Balance: \$3,147.94
- Prudent Reserve: \$2,235.00
- Amount Over Reserve: \$912.94

Second Quarter Report (April–June 2026)

- Beginning Balance: \$3,147.94
- Total Deposits: \$1,498.75
- Total Withdrawals: \$674.89
- Ending Balance: \$3,971.80
- Prudent Reserve: \$2,235.00
- Amount Over Reserve: \$1,736.80

Budget progress and year-to-date spending were also reviewed.

Phone Lines Report

Brandon reported continued outreach to existing volunteers, and all volunteers contacted expressed interest in continuing service work. Brandon also reported still needing training on how to access and check voicemail.

Webmaster Report

The Kansas City NA Shared Services website received 21,200 total views and 11,400 unique visitors between February 1, 2026 and April 30, 2026.

Most viewed pages included:

- Meetings — 11,563 views
- Welcome Page — 4,755 views
- Event List — 1,260 views
- 2027 FTC Convention — 223 views
- Announcements — 148 views
- Smithville Campout — 91 views
- Area Service Committees — 85 views

The Meetings page continues to be the most utilized resource on the website, followed by the Welcome Page and Event List.

Old Business

Meeting schedules are pending delivery.

Open Forum

- Discussion was held regarding the KC Groups Assembly annual budget allocation of \$250.00, as members were unclear on its purpose. Additional information will be gathered through communication with prior trusted servants and the GroupMe thread.
- Madi reported finding an insurance policy document from 2022 in the Treasurer materials and will contact Denise G. for clarification.

New Business

June Unity Event

The June Unity Event will be held at One Step Closer.

Topics and presentations planned include:

- KCSSCNA overall status report
- Smithville Campout update
- FTC update
- Phone Lines presentation
- Website presentation
- PR presentation

Motion:

A motion was made to purchase sandwiches for the Unity Event, not to exceed \$100.00.

- Motion received a second
- No opposition
- Motion passed

Water and chips were donated.

PR Update:

Heartland PR recently elected Jenny E. as PR Chair. A discussion was held regarding the possibility of including a PR presentation during the Unity Event. WCMANA also plans to attend.

Sandra Bettincourt, as Chair of the committee, will be added to the KCNASS BANK ACCOUNT

Future Meetings

- June 6, 2026 – Unity Event
- August 9, 2026 – Next KCSSCNA Meeting at 2:00 PM via Jitsi

Closing

Meeting closed with prayer.